

IDAHO BOARD OF MORTICIANS
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 9/11/2014

BOARD MEMBERS PRESENT: James H. Opdahl - Chair
Craig L. Geary
David L. Hutton

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Maurie Ellsworth, Legal Counsel
Mary Miles, Technical Records Specialist I

The meeting was called to order at 8:35 AM MDT by James H. Opdahl.

APPROVAL OF MINUTES

A motion was made by Mr. Geary to approve the minutes of 7/15/2014 It was seconded by Mr. Hutton. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She said that the Department of Finance is the administrator for the Endowment Care Cemetery Act and they have provided information to the Board on the act. Marilyn Chastain from the Department of Finance will be invited to the next Board meeting on January 13, 2014 for discussion on the Endowment Care Cemetery Act.

TO DO LIST

The Board reviewed the to do list. No action was taken by the Board.

CHANGE OF SPONSORING SUPERVISOR AFFIDAVIT

A motion was made by Mr. Hutton to approve the Change of Sponsoring Supervisor Affidavit with the change to update the form to provide a place for the person to add the change of supervisor from blank to blank. It was seconded by Mr. Geary. Motion carried.

RE-EXAMINATION APPLICATION

A motion was made by Mr. Geary to approve the re-examination application as presented. It was seconded by Mr. Hutton. Motion carried.

RESIDENT TRAINEE APPLICATION

A motion was made by Mr. Hutton to approve the Resident Trainee application as presented. It was seconded by Mr. Geary. Motion carried.

CREMATORY ESTABLISHMENT APPLICATION

A motion was made by Mr. Hutton to approve the Crematory Establishment application as presented. It was seconded by Mr. Geary. Motion carried.

RESIDENT TRAINEE PERMITS

The Board discussed if a trainee can hold a Mortician Resident Trainee permit and a Funeral Director Resident Trainee permit consecutively. No action was taken and it has been added to the Board's January 13, 2014 agenda for further discussion.

A motion was made by Mr. Geary to have the Board Chair review the FDT application and give the Bureau direction. It was seconded by Mr. Hutton. Motion carried.

CORRESPONDENCE

The Board reviewed and discussed the e-mail from Jim Lockes regarding Idaho Code 54-1120.

A motion was made by Mr. Hutton to direct Mr. Ellsworth to draft a response to Mr. Lockes. It was seconded by Mr. Geary. Motion carried.

The Board reviewed the letter received from The Conference. This letter was for information purposes and no action was taken.

The Board reviewed and discussed the e-mail from Mike Madsen regarding the cremation process.

A motion was made by Mr. Hutton to direct Mr. Ellsworth to draft a response to Mr. Madsen. It was seconded by Mr. Geary. Motion carried.

The Board reviewed the e-mail received from Sharon Kennedy regarding the laws governing cemeteries. The Board of Morticians does not have jurisdiction over cemeteries and referred the matter to the Department of Finance. A motion was made by Mr. Hutton to direct the Bureau to contact the Department of Finance and other agencies if necessary regarding the e-mail received from Sharon Kennedy. It was seconded by Mr. Geary. Motion carried.

NEXT MEETING was scheduled for January 13, 2014 at 9:00AM.

EXECUTIVE SESSION

A motion was made by Mr. Hutton that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure

under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Geary. The vote was: Mr. Hutton, aye; Mr. Geary, aye; and Mr. Opdahl, aye. Motion carried.

A motion was made by Mr. Hutton to come out of executive session. It was seconded by Mr. Geary. The vote was: Mr. Hutton, aye; Mr. Geary, aye; and Mr. Opdahl, aye. Motion carried.

APPLICATIONS

A motion was made by Mr. Geary to approve Johnny Robert Clark and Dale A. Fillmore for the Certificate of Authority licenses. It was seconded by Mr. Hutton. Motion carried.

A motion was made by Mr. Hutton to approve for Michael Anthony Salazar and Chad William Walker for the jurisprudence exam and upon passing the exam, Mortician licenses can be issued. It was seconded by Mr. Geary. Motion carried.

A motion was made by Mr. Hutton to approve Bell Tower Funeral Home of Salmon LLC for licensure once the facility inspection has been completed and submitted to the Bureau. It was seconded by Mr. Geary. Motion carried.

RE-INSTATEMENT CONTINUING EDUCATION

A motion was made by Mr. Hutton to approve the continuing education for re-instatement of licenses for Larry L. Hansen and Joseph W. Larsen. It was seconded by Mr. Geary. Motion carried.

ADJOURNMENT

A motion was made by Mr. Geary to adjourn the meeting at 9:50 AM. It was seconded by Mr. Hutton. Motion carried.

James H. Opdahl, Chair

Craig L. Geary

David L. Hutton

Tana Cory, Bureau Chief